



MAEROA
INTERMEDIATE SCHOOL
TE KURA TAKAWAENGA O MAEROA

TE
MANA
MAEROA

The central graphic area contains the school's branding. At the top is a blue square logo with white zig-zag lines. Below it is the school name 'MAEROA' in large, blue, outlined letters. Underneath is 'INTERMEDIATE SCHOOL' and 'TE KURA TAKAWAENGA O MAEROA' in smaller blue text. At the bottom is a red shield-shaped logo with the word 'MANA' in white, and 'MAEROA' in red below it.

Welcome

from the principal

Tēnā koutou katoa.

Welcome and warm greetings to all considering enrolment at Maeroa Intermediate.

The early adolescent years are a critical time in a young person's life. They are maturing physically and developing emotionally, hence the need for a distinctive teaching and learning pedagogy for students in their middle years.

Maeroa Intermediate has a long history of providing quality education, excellent teachers, and successful students. We have always offered students the choice and opportunity to follow their passions, be guided in their decisions, and develop their sense of self during a period of their lives that is marked by change.

Maeroa Intermediate also offers students a wide range of co-curricular activities. These activities are essential for promoting effective time management, effective communication, commitment, collaboration, persistence, and personal excellence. Our ultimate goal is to cultivate citizens who will make positive contributions to the community.

Our school motto, '***I will not cease from mental fight,***' encourages the development of resilience, responsibility, and respect. These overarching values, combined with extensive opportunities and rich learning environments, support the development of students who can continue learning as they progress.

I look forward to welcoming your family into our Maeroa community.

Ngāa mihi nui
Susan Wood
Principal



Tweens to Teens

the emerging adolescent

As your child moves through the middle school years, life can be exciting and challenging for them and you. This is a time of change in almost all aspects of their lives. While at intermediate school, you can expect to see some of the following behaviours:

- Children will change physically and can be irritable as their hormones cause mood swings. Arguing will not help and can lead to situations escalating.
- They are transitioning from a dependent to a more socially independent state, where friends and peers can have a significant influence on them. Sometimes, their friendships can be turbulent, causing them to worry and become emotional.
- If they are active on social media, challenges such as heightened self-consciousness due to comparison with others, exposure to unrealistic standards, and potential cyberbullying can all exacerbate the emotional and social difficulties of adolescence.
- Hormones and growth can cause fluctuations in their work habits and ability to accept the consequences.
- Due to the rapidly changing world, they can become anxious and forgetful, both physically, emotionally, and socially.
- They are moving towards self-motivation but still need short-term incentives.
- We work within the guidelines of our school's values and virtues to guide students through various situations as they arise, using a restorative approach.



Moving to a new school can be daunting, so here at Maeroa Intermediate, we make sure the transition is as smooth as possible.

We strive to ensure that everyone feels a sense of belonging.

We are a PB4L – positive behaviour for learning school, which means having a positive attitude towards school equals personal progress in the classroom, great friendships, satisfaction in the sports arena, and seizing opportunities to shine, lead and challenge ourselves.

We speak the language of virtues and discuss responsibility, respect, and resilience. We help students navigate confusion and conflict in a way that enables everyone to move forward with a positive outlook.

As part of the transition to our school, we meet you and your child to find out what you expect. We liaise with their previous school to collect learning data and insight into how they learn best.

We host orientation sessions and design classes with all this information in mind to ensure the best emotional, social, and academic growth match. You and your child will also have the opportunity to meet your teacher this year before the start of the school year. The more we know, the better we can do.

Regular contact with whaanau and families helps keep everyone informed. We all play a role in your child's pathway to success.

Manawanui

Translates to "steadfast" or "having a strong heart" in Māori. It signifies resilience, determination, and a willingness to persevere through challenges.

Resilience and Perseverance
Critical Thinking & Problem-Solving
Self-discipline and Responsibility
Adaptability and Flexibility
Courage and Risk-Taking

Whakamiha

Is about showing respect, reverence, and acknowledgement. It involves offering formal or informal greetings, acknowledging others' presence, and showing gratitude or appreciation.

Integrity and Honesty
Gratitude and Appreciation
Self-awareness &
Emotional Intelligence

Manaakitanga

It encompasses hospitality, kindness, and generosity, involving the treatment of others with care, respect, and support to ensure their well-being and comfort.

Empathy and compassion
Generosity and giving
Patience and tolerance
Teamwork and collaboration

Transition

moving into the middle years

Learning

learning how to learn

At Maeroa Intermediate, we design learning opportunities and spaces and plan deliberate acts of teaching that support students to be:



Learners

- Be literate, numerate and digitally smart
- Apply new learning across all learning areas
- Be challenged, get stuck and persevere to develop grit
- Set goals based on progress & feedback, learn from your mistakes
- Think critically and creatively
- Learn new stuff - be curious



Communicators

- Listen and engage with diverse perspectives
- Relate well and learn from others
- Take responsibility for their role in communication
- Develop their voice
- Share their ideas



Citizens

- Respect and know who they are and what makes them unique.
- Join in, help out, and get involved.
- Respect and learn about different cultures and points of view
- Try new things and take action to grow.
- Do things that help others, not just themselves



Students are placed in composite year 7/8 classes; progress and success in **English, Maths, Science, and Social Inquiry** are the core learning focus of homeroom classes. Teachers track and plan for individualised learning, recommend additional support, and promote extension by getting to know their learners. **DIGITAL LEARNING** is integrated into all aspects of learning with devices available in all learning spaces.

Scheduled **PE and health** lessons address the physical and emotional needs of emerging adolescents. Students build on these learning opportunities in our **TECH/ARTS** rotation. Exploring the technology process enables the real-life application of knowledge. The arts build on existing talents and often help students discover newfound passions. **International Languages** and **Te Reo Maaori** are compulsory, with opportunities for extension across learning areas within our **Talent Time Options and Extensions Programme**.

Alternative Choices - Specialised Class

Te Puaawaitanga—Maaori Language Unit: This is an opportunity to learn Te Reo and further develop knowledge and understanding of Tikanga.

Te Ara Poutama—GaTE Class -The more academically minded students in this unit can work with increased independence and self-direction. GaTE stands for Gifted and Talented Education.

Sports Unit - Focus on academic success through sporting models, balancing the classroom with the sporting arena.

Additional Learning Support for Students

At Maeroa, we strive to support students who require additional academic, social, or behavioural learning support. All necessary background information must be shared with the school during enrolment to ensure students receive the help they need for success.

Leadership Groups, Mentoring Programmes, Lego Groups, Student Councils, and Leo Club are a few of the opportunities that students are nominated for or opt into that support the development of social and emotional well-being.

When we cannot provide the needed support, we may ask your permission to access other agencies to meet your child's needs.

Learning
individualised for success

Opportunities

for challenge and growth

Personal Challenge and Growth

Maeroa Intermediate provides a range of activities that offer opportunities for personal challenge and growth. We recognise those who 'seize the opportunities' with our **KORU SYSTEM**.

Students strive to earn their koru flashes, and along the way, they build self-esteem, set goals, show commitment, take pride, and participate in the corporate life of the school, all of which contribute to the **Community we call Maeroa**. Earning a **KORU FLASH** can be as simple as;

- representing your class in a lunchtime sport
- showing effort and progress in learning
- taking time to help someone out.
- Demonstrating respect for others

Each colour represents a specific area of recognition, and once you have earned a certain number of flashes, students can work towards their badges.



- | | |
|-------------|---------------------------------------|
| → Red | academic |
| → Black | community, service and special awards |
| → Blue | sports |
| → Pale Blue | virtues |
| → Yellow | cultural |
| → Green | enviro |
| → White | excellence in an area of endeavour. |

There is something for everyone at Maeroa. We encourage families to make the most of the opportunities offered - these opportunities make school a complete 'education'.

All opportunities are published in the Daily Notices, which are read over the loudspeaker every morning. Teachers then review the opportunities, encouraging participation, and they are also posted on our school website under Daily Notices.

Sporting Opportunities

- AIMS
- Athletics
- Basketball *
- Cross country
- Darts*
- Gym sports
- Netball*
- Rippa Rugby*
- Inline Hockey*
- Softball
- Swimming
- Volleyball*
- Tough guy /gal
- Badminton*
- Cricket*
- Dance
- Futsal*
- Hockey*
- Rugby
- Soccer
- Sports Camp
- Touch*
- Waterpolo*

The school offers several sporting codes that we coordinate for the season. This allows students to try a new sport, make new friends, further develop their skills, and represent our school.

WIMS is the *Waikato Intermediate and Middle School* competition, a one-day tournament in which our most competitive teams are chosen to compete against other schools in Waikato.

AIMS and Sports Camp week-long tournaments for our most competitive athletes that require extra time and financial commitment.

Technology & The Arts

- Music
- Media Arts
- Visual Arts
- Digital Technology
- Hard Technologies
- Food Technology

Cultural & Performing Arts

- Kapa Haka - Competitive and Mainstream
- Pasifika Group
- Show Quest
- School Production
- Dance Workshops
- Drama Workshops
- Choir & Singing Workshops

Music Instrument Lessons

- Guitar
- Drums
- Violin
- Rock Band

Academic Activities

- Waimaths
- EPro8 Challenge
- Chess
- Lit Quiz
- Otago Maths
- Academic Competitions
- Science Fair

EOTC - Camp for Everyone

- In alternate odd years, we have an overnight tenting *Back-to-basic* experience.
- In alternate even years, we have an on-site team-building challenge that involves a team visit to a local place of historical importance.

Leadership Camps

- 3-night Leadership Camp at Blue Mountain Adventure Centre
- 5-night Leadership Camp through HillaryOutdoors Centre
- Japanese Cultural Exchange

Extra Curricular

education outside the classroom

Supporting Students

with the Maeroa Way

There are three rules at school.

- *Respect*
- *Respond*
- *Participate*

Students are encouraged to make behaviour choices that allow learning to happen for themselves and others.

When students are unable to make positive choices for themselves, they are reminded, coached, and guided through the decision-making process. Our Student Behaviour Plan guides everyone on the right path.

As part of our student behaviour plan, we reward positive choices with virtue cards, the Koru system, increased opportunities and school-wide recognition assemblies.

Our school-wide behaviour management plan outlines behaviour expectations and consequences. Students and teachers review it as they settle into the year and refer to it regularly as different situations arise. It enables students to practice making positive decisions.

The plan is sent home to your child in the first fortnight. You and your child must read, sign, and return it to school. Families can be expected to be contacted to help with this process.

A copy of the Student Behaviour Plan is included with this enrolment pack.



School Newsletters

Newsletters are emailed weekly for the first four weeks and fortnightly for the remainder of the year. They include dates and details of significant events, student achievements, and concerns. The newsletter archive is available at www.maeroa.school.nz.

Daily Notices & Facebook

The daily notices inform students about meetings and practice times for our school's activities. Families can read the notices on our school website www.maeroa.school.nz. This helps with organising schedules and encourages your child to have a go!

Website - www.maeroa.school.nz

Our school website features a school calendar with the latest updates and notices, provides an overview of available opportunities, links to class blogs, and offers an email portal for contacting the office.

Phone & Text Messages / Calls Home

We aim to work closely with parents to ensure your child gains the maximum benefit from their two years at Maeroa. Teachers will phone/text parents regarding student progress and behaviour to keep everyone informed. ***Please notify the school office if you change your address or phone number.***

Parent Concerns

Minor concerns can be addressed before they escalate if teachers are informed promptly. In most instances, classroom teachers are well-equipped to handle issues related to the classroom. We encourage families to contact the school to arrange an appointment to discuss any concerns they may have.

If you believe the situation still requires resolution, please contact the office to speak with a member of the senior leadership team.

Homework

Homework encourages positive attitudes and habits toward school and studying. The minimum students are expected to do is practice math facts if they are not confident with basic recall and continue to read. We have a great library with access to hundreds of books in print and online. Additionally, the school sets up a homework contract with various activities to choose from, with the possibility of earning additional koru flashes.

If you do not want your child to do homework, this is also your choice; just return the contract to the teacher, letting them know this was a family decision.

Parent Involvement

We encourage parents to become involved in the school. We offer opportunities for families to support the school through various activities, including sports coaching and management, library assistance with processing new stock, class trips and camps, gully restoration and general duties.

Working together
supporting and communicating with families

Logistics

for a smooth start to 2026

Term Dates 2026

- Term 1: Monday 2 February - Thursday 2 April
- Term 2: Monday 20 April - Friday 3 July
- Term 3: Monday 20 July - Friday 25 September
- Term 4: Monday 12 October - Wednesday 16 December

Friday 30 January, 8.30 to 10.30

An optional drop-in to re-familiarise with the school, classroom and teacher. No appointment is needed, and you should allow approximately 15 minutes.

Monday 2 February 2026, at 8:45 - School begins

Please meet on the front courts by 8:30; our staff will greet students. We will have a welcome assembly, and teachers will then escort all students from the assembly to their respective classes.

Contacts

- | | | |
|--------------------|---------------|--------------------------|
| • Principal | Susan Wood | swood@maeroa.school.nz |
| • Deputy Principal | Charles Hume | chume@maeroa.school.nz |
| • Deputy Principal | Amanda Taylor | ataylor@maeroa.school.nz |

Stationery for 2026

- The stationery list will be distributed at **the Meet the Teacher Evening on Tuesday, December 9th, 2025, from 4:00 to 6:00 p.m.**
- Stationery lists will also be available on our school website after Meet the Teacher Night.
- All students should bring stationery within the first week to enable programmes to begin promptly.

School Hours

- 8.15 students allowed on school grounds, teachers on duty
- 8.30 classrooms open

- 8.45 – 10.15 Block 1
- 10.15 – 10.35 Morning Tea
- 10.35 – 12.05 Block 2
- 12.05 – 12.30 Lunch
- 12.30 – 1.30 Block 3
- 1.30 – 2.00 Sports Break
- 2.00 – 3.00 Block 4



Getting to School - Walking

Decide with your child the best way to walk to school and check that they know the safest places to cross roads. Practice walking this route with them before the start of the school year. Use designated crossings where possible, including the traffic lights on Maeroa Road. If there is an alternate route that allows your child to avoid the tunnels under the roundabout, we advise it.

Getting to School -bikes and scooters

The school provides a locked cage for bike and scooter storage, and students are responsible for locking their vehicles within the cage. Students who arrive late, after 8:45 a.m., will need to lock their bike or scooter outside the cage, as it will be closed.

We expect our students to follow the road rules.

1. The bike must be roadworthy.
2. The student follows the road code and can bike safely.
3. The student **wears** an approved safety helmet correctly, fastened on their head in compliance with NZ Law.

Getting to School -Car

- Parent cars are not allowed on the school grounds between 8:15 and 8:45 a.m. and between 2:30 and 3:15 p.m. The school car park is not for dropping off and picking up students.
- A 30-km zone surrounds the school between 8:10 and 8:45 a.m. and 2:55 and 3:15 p.m. Traffic services patrol this zone, issuing tickets to those parked incorrectly and those speeding.
- On Churchill Avenue, there are yellow 'No Stopping' lines for some distance. Please stop beyond these lines.
- The school driveway must be clear for buses delivering students who use wheelchairs. If you are collecting/delivering students to school, don't park in or over-access ways.

Getting to School - Wet Weather

Traffic is hectic on wet days—please be patient and mindful of others. Students need to wear a raincoat or jacket when travelling to school on wet days. We do not have the facilities to dry students' uniforms when they arrive wet.

Before and After School Care

We do not have a before or after-school care facility or business at our school, but there are local options that do have a pick-up option which we can pass on their details.



Finances

Money, Fees and Payments

We are happy for families to pay by the week, month, term, or year. We encourage and welcome the setting up of automatic payments to cover outdoor education and sports/cultural fees early in the school year, allowing costs to be spread over the year.

We offer several options for payment of fees/costs associated with our school:

1. Pay at the office – we accept cash, EFTPOS and credit cards.
2. Pay online directly to our school account. Please include your child's last name, first initial, room number, and what the money is for. If you cover all fees, just put fees, and we will prioritise them. We are happy for you to put all items on AP. If you do this, please let us know if your child joins any sports teams or activities with a cost, so we can add this to the account.

**Maeroa Intermediate Account Number:
12 - 3454 - 0024510 - 00.**

Particulars: Student Surname and Initial

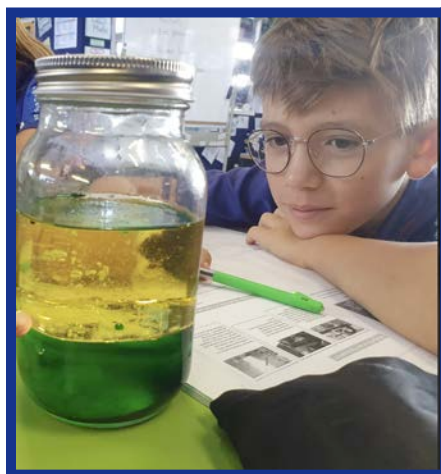
Code: Room number

Reference: What it is for - e.g. netball, violin, or camp

School Fee

Our school has secured a government grant to cover its operational costs. At Maeroa, families do not have to pay for their child's technology or arts expenses. Parents have the option to donate to the school.

The government grant does not cover the total cost of overnight camp experiences, extracurricular sports, or excursions. These are optional experiences, and parents can nominate their child for selection or send their child to them.



Student Attendance

We expect your child to attend school and aim for 90% attendance, which is considered regular attendance by the Government and Ministry of Education. To achieve 90% attendance, you cannot miss more than one day every two weeks.

Our experience has shown that students who develop the habit of attending school tend to exhibit more consistent academic progress, healthier friendships, and a sense of belonging, ultimately leading to improved overall well-being.

Absences

Parents or caregivers of absent students must notify the school by phone, text, or email on the first day of the absence to provide an explanation for the reason. A medical certificate is required if a student is absent for over three days. If we have not heard from you and your child is away, we may contact you to check on your child's whereabouts. Again, this is done in the interests of safety.

If your child has a pattern of unexplained absences, we will refer you to School Attendance Services in Hamilton to investigate the attendance and offer support in helping your child return to regular school attendance patterns.

Lateness

Students who arrive after the 8.45 a.m. bell must report to the Resource Room to sign in. If your child is late for school, you will receive a text notification.

Leaving School Grounds

If students need to attend an appointment during school hours, they must bring a note to their teacher stating the time they need to leave class and who will collect them. The teacher will sign the note, and the student will bring the signed note to the office at the assigned time. Students must sign out at the main office when they leave and sign in again upon their return.

For some children, there are access and custody issues. We only release students to the custodial parent or legal guardian from the main office if we have confirmed that the parent has made a request. Please understand that this is to ensure the safety of all our students.

All visitors to the school must report to the school office. Parents or visitors may only speak to a child or visit a classroom after first calling in at the school office. This is to maintain school security and protect our students.

Student Health & Wellbeing

First Aid - We have staff trained in first aid, BUT no school nurse.

Please keep your child at home if they are unwell. This is best for the child and helps keep our environment healthy. A child who has had vomiting or diarrhoea needs to stay home until they have been free of the symptoms for 24 hours.

If a student becomes ill or is injured at school, they will be cared for until a parent or designated emergency contact can collect them. **The school must have both up-to-date parent contact information and emergency contact numbers.**

Dental Clinic

The school will use a mobile clinic for a short period during the school year. At other times, dental therapists are available for emergencies at a wider North West Hamilton clinic. To access this service, please call 0800talkteeth.

Brunch Club & School Lunches

We have food available at morning tea for those who miss breakfast or need extra, which is located in the Friendship Room.

We have been part of the government school lunch program in 2025, and it is expected to continue through 2026. This year, approximately 250 students have opted to bring their lunch due to personal taste preferences. Please complete the pink sheet as part of the enrolment pack and indicate whether you would like to have school lunch or provide your own.

Sanitary Products

The school distributes free sanitary products supplied by the government.

Public Health Nurse

The public health nurse visits our school regularly to provide advice and guidance on health issues. They also facilitate national immunisation programmes.

Medication at School

Parents or caregivers must notify the school and complete a permission form before the school can administer medication to their child. All medication brought to school must be delivered to the school office and taken at the prescribed times under adult supervision.

The exception is an asthma inhaler, which students should carry with them at all times. Please complete the asthma information in the green enrolment card.

Counselling

We have a part-time counsellor available, funded by our Board of Trustees. Our students can be referred via parent and or student request through our DPs or Principal. We can also offer advice and help with referrals to outside agencies.



Uniform

A uniform gives students a sense of belonging and ensures that all students are equally well-dressed.

Our Board of Trustees by-law requires our students to wear the school's regulation uniform. The school reserves the right to prohibit footwear and clothing that are considered unacceptable. The school has a uniform that students are expected to wear correctly and a dress code that students are expected to support. Students arriving in incorrect gear will be asked to remove it for the duration of the school day and will collect it at the end of the day to take home.

We expect students to wear their uniform with pride at all times. The uniform is expected to be clean and in good repair, and students are expected to maintain good personal hygiene.

We expect every item of clothing to be **named clearly** so that lost property can be returned to the correct owner. We expect students to take responsibility for looking after their clothing.

Personal Presentation

We expect students to come to school in a clean and tidy state. This is for both males and females.

- Nails trimmed - no false or acrylic nails
- No makeup, false eyelashes or nail polish
- Hair, once past the shoulders, should be tied back and have a natural colour
- Jewellery - a named wristwatch
- Taonga of cultural significance - must be below the level of clothing
- Piercings - one pair of small ear studs only - no chunky pearls or hoops

Footwear

Black Sandals

Roman sandals or similar must have a back strap to secure the sandal to the foot.

- No sandals and socks
- No Crocs
- No scuffs
- No Jandals

Black Shoes

- No other colour to be on the sole, tongue or laces
- Shoes should not have a heel
- Shoes should sit under the ankle

Black Socks - no stripes

Black Stockings - no holes

Our uniform can only be purchased from NZ Uniforms, 244 Tristram Street, Hamilton.

NZU MAEROA INTERMEDIATE SCHOOL SCHOOL UNIFORM

Available from NZ Uniforms.
244 Tristram Street, Hamilton, 3204
07 839 4550



Short Sleeve Polo
100% Polyester
Anti pill coating with sun protection
Embroidery left chest
Sublimation side panels



Fleece
100% Polyester
Anti pill coating with sun protection
Embroidery left chest



Softshell Jacket
320gm 2-layer performance softshell
95% Polyester, 5% elastane outer, 100% bonded
fleece inner
Embroidery left chest



Shorts
100% Polyester
Breathable, anti pill coating with sun protection
Embroidery right leg



Skirt
100% Polyester
Attached bike short liner
Embroidery right leg



Trackpants
100% Polyester
Full elastic waist with internal drawcord
Print on the left leg



Bucket Hat
100% Microfibre
Elastic draw-cord around crown with slide toggle
Embroidery centre front



Cap
65% Polyester, 35% Cotton
Fade resistant, elastic fastening
Embroidery centre front

Keeping Ourselves & Our Stuff Safe.

Lost Property

We expect every item of clothing to be **named clearly** so that lost property can be returned to the correct owner. We expect students to take responsibility for looking after their clothing.

Mobile Phones at School

Students are not allowed to carry mobile phones during the day. They are expected to hand them in before school and collect them at 3 p.m. If students are found to have their phones during the day, they will be confiscated and kept at the office for parents to collect. We do not accept responsibility for loss or damage to mobile phones brought to school and not left at the office.

Items That Should Not Be At School

Students are asked not to bring:

- Toys
- Computer/hand-held games to school.
- Dangerous items - matches, sharp knives, etc.
- Sweets and chewing gum
- Fizzy drinks - we are a water-only school
- Deodorant sprays - roll-on is permitted, but no sprays are allowed.
- Vapes, cigarettes or illegal substances

Any item of this nature will be confiscated and either returned to the student at the end of the school day or sent to the office for collection by parents. Dangerous items will be handed directly to the police.

Tricky Friendships and Bullying

Everyone deserves to feel safe and respected at school; people are here to help. If your child tells you something is happening to them at school that is making them feel unsafe, please encourage them to talk to an adult. If you need to contact the school on their behalf, we will listen and investigate further to ensure we have the big picture. We will contact you and let you know how things have worked out. We do our best to support the issues we are aware of.

Social Media

Online activity outside school hours often disrupts school behaviour and well-being, and it is difficult for the school to monitor students' online activity at home. We encourage families to monitor this and discuss the far-reaching consequences of inappropriate photos, language, and name-calling online with their students on a regular basis.

We do address concerns and pass on information to the appropriate authority. A reminder that many social media sites have age limits on them, and this is for a good reason: students of this age need to gain the maturity to use these sites appropriately. <http://www.netsafe.org.nz> provides information for families about online safety.

Cyber Safety @ Maeroa Intermediate

read and sign the consent in the enrolment form.

Section A: Introduction Section B: Cyber Safety Rules for Primary / Intermediate Students

Instructions for Parents/Caregivers/Legal Guardians.

1. Please read sections A and B carefully.
2. If you have any points you would like to discuss with the school, please notify the school office as soon as possible.
3. Discuss the cyber safety rules with your child.
4. Sign the user agreement on the enrolment form.
5. Please keep Sections A and B for future reference.

The term 'parent' used throughout this document also refers to legal guardians and caregivers.

Important terms in this document:

1. **'Cyber Safety'** refers to the safe use of the internet and ICT devices, including mobile phones.
2. **'School ICT'** refers to the school's computer network, internet access facilities, and other ICT devices as outlined below in section (3).
3. The term **'ICT devices'** used in this document includes but is not limited to computers (such as desktops, laptops, iPads), storage devices (such as USB, hard drives, Flash drives), iPods, MP3 players, cameras (such as video, digital, webcams), all types of mobile phones, gaming consoles, video and audio players/receivers (such as portable DVD players), and any other, similar technologies as they come into use.
4. **'Objectionable'** in this agreement means material that deals with matters such as sex, cruelty, or violence in such a manner that it is likely to be injurious to the good of students or incompatible with a school environment. This is intended to include the definition used in films, Videos and the Publications Classification Act 1993.

Additional information can be found on the NetSafe website: www.netsafe.org.nz

SECTION A

The measures outlined in this document to ensure the cybersafety of Maeroa Intermediate are based on our core values.

The school's computer network, internet access facilities, workstations and other school ICT devices greatly benefit the teaching and learning programmes at Maeroa Intermediate and the school's effective operation.

Our school has rigorous cyber safety practices, including cyber safety user agreements for all school staff and students.

The school's overall goal in this matter is to create and maintain a cyber safety culture that aligns with the school's values and legislative and professional obligations. This user agreement outlines your obligations, responsibilities, and the potential consequences associated with cyber safety breaches that compromise the safety of the school environment.

The school's computer network, internet access facilities, computers and other school ICT equipment/devices are for educational purposes appropriate to the school environment. This applies whether the ICT equipment is owned or leased, either partially or wholly by the school and used on *or* off the school site. It also includes personal devices brought onto school grounds.

The school may monitor traffic and materials sent and received using its ICT network. The school also utilises filtering and/or monitoring software to restrict access to specific websites and data, including email.

We are a GAFE (Google Apps for Education) school, which provides each student with a personal email address and access to Google Drive. This is accessible from school and home for school purposes only. Access to this facility is also subject to this agreement when using personal devices outside the premises.

The school may audit its computer network, internet access facilities, computers, and other school ICT devices at any time or commission an independent forensic audit.

Students are not permitted to use personal mobile phones during school hours for texting, recording, messaging, internet access, or calling. Students using personal phones during school will have their phones taken to the office, and the caregiver will need to collect them. Personal mobile phones will be handed to the class teacher, held in the office, and collected after school. The school does not take responsibility for phones not being handed into the office for safekeeping.

Family/Whaanau responsibilities include:

- I will read this cyber safety user agreement document.
- I will discuss the information with my child and explain why it is important.
- I will support the school's cyber safety programme by encouraging my child to follow the rules and always ask the teacher if they are unsure about using digital devices.
- I will contact the principal or the school cyber safety manager to discuss any questions about cyber safety and/or this user agreement.

Maeroa Intermediate will:

- Do its best to enhance learning through the safe use of digital devices. This includes restricting access to inappropriate, illegal, or harmful material on the internet or school digital devices at school or during school-related activities.
- Work progressively with children and their families to encourage and develop an understanding of the importance of cyber safety through education designed to complement and support the user agreement initiative. This includes providing children with strategies to keep themselves safe in Cyberspace.
- Keep a copy of this signed user agreement on file.
- Respond to any breaches appropriately.
- Welcome enquiries from parents or students about cyber safety issues.

SECTION B

RULES TO HELP KEEP MAEROA INTERMEDIATE STUDENTS SAFE – DIGITAL CITIZENSHIP

As a responsible user of digital devices, I will help keep myself and others safe by following these guidelines.

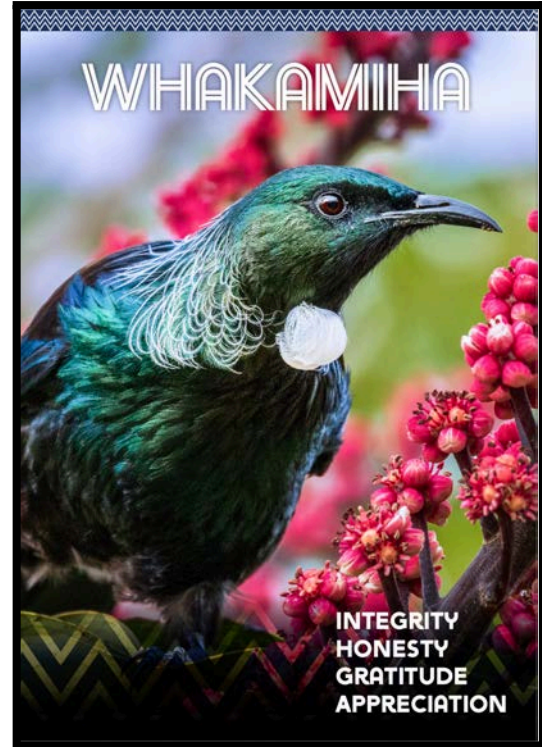
- I cannot use school digital devices until my parent(s) and I have signed my user agreement on the enrollment form.
- I am only allowed to use computers and other school digital devices for schoolwork.
- If I am unsure whether I am allowed to use a digital device, I will ask the teacher first.
- I have my username; I will log on only with that username. I will not allow anyone else to use my username. **I will not share my password with others.**

I can only access the internet at school when a teacher gives permission and an adult is present.

- I understand that I must not, at any time, use the Internet, email, mobile phones, or any digital devices to be mean, rude, offensive, bully, harass, or in any way harm anyone else connected to our school or the school itself, even if it is meant as a 'joke'.
- If I find anything mean, rude, or unacceptable on any digital device at our school, I will not share it with others and report it to a teacher immediately.
- I understand that I must not download or copy any files, such as images, music, videos, games, or programs, without a teacher's permission. This is to ensure we are following copyright laws.
- I will only access games approved by the teacher and used to help me learn.
- I will not connect any device (such as a USB drive, camera, or phone) to school ICT or run any software without a teacher's permission, including all wireless technologies.
- I will ask my teacher's permission before sharing any personal information online. I will also obtain permission from any other individuals involved. This includes signing up for apps and websites; when I am allowed to sign up, I will use my school email address.
- **Personal Information includes: Name - Address - Email address -Phone numbers -Photos**

While at school, I will not:

- I search online for things that I know are unacceptable at our school. These could include anything rude, inappropriate, or violent, as well as the use of unacceptable language, such as profanity.
- Attempting to circumvent or bypass the security, monitoring, and filtering measures in place at our school.
- I will respect all school digital devices and treat them with care. This includes: all school devices.
- Not intentionally disrupting the smooth running of any school ICT systems.
- Not attempting to hack or gain unauthorised access to any system.
- Following all school cybersafety rules and not joining in if other students choose to be irresponsible with ICT.
- Report any breakages/damage to a staff member.
- If I break these rules, the school may need to inform my parents. In serious cases, the school may take disciplinary action against me. I also understand that my family may be charged for repair costs.



I WILL NOT CEASE FROM MENTAL FIGHT

WILLIAM BLAKE



